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Policy Analyst

Wisconsin Wetlands Association (WWA) seeks an experienced professional to support the implementation and growth of the organization's policy programs.

Duties will include but not be limited to:

- Help analyze and track legislative and administrative proposals with wetland implications.
- Provide policy, legal research, and administrative support for program staff.
- Help identify & craft recommendations for policy improvements that will advance wetlands conservation.
- Prepare and help deliver/distribute advocacy and lobby communications such as comment letters, testimony, action alerts, and draft statutory language.
- Participate in policy-related meetings with legislators, partners, and agency staff.
- Support communications with the media and members.
- Assist with long-term Policy Program development and growth.

Core Qualifications (ideal candidate must have all of the following):

- An advanced degree or commensurate experience in law, public administration, conservation policy, or a related field.
- Experience providing policy analysis and communications support to a non-governmental organization or public agency.
- A commitment to a non-partisan, science-based approach to policy research and development.
- Experience leading or participating in coalitions or collaborative partnerships, or skills needed to do so.
- Familiarity with water and agricultural related conservation issues.
- Experience working as a lobbyist or with lobbyists, or a willingness to build a government relations skill set.
- Strong writing skills that include an ability to translate complex information for lay audiences and to generate clear content on short notice.

Additional qualifications (strong candidates will have one or more of the following):

- Knowledge of state and federal wetland laws, water laws, and/or agriculture policy.
- Interest/experience in wetland conservation or advocacy.
- Experience authoring or co-authoring policy reports, memos, and outreach materials.

- Experience working in a legislative setting, as an agency or non-governmental policy coordinator, or as a lobbyist.

Compensation is commensurate with experience and market rates.

To be considered in the first round of interviews, please submit a resume, a cover letter describing your interest and credentials, and a relevant writing sample by August 19th to Admin@wisconsinwetlands.org.

This announcement will remain open until the position is filled.

Questions can be directed to Policy Programs Director, Erin O'Brien via email (policy@wisconsinwetlands.org).

Wisconsin Wetlands is a non-partisan, science-based organization dedicated to the protection, restoration, and enjoyment of Wisconsin's wetlands and associated ecosystems through science-based education, advocacy, and outreach. WWA is an equal opportunity employer. www.wisconsinwetlands.org

